

**South Hancock Elementary School
8631 State Route 69
Hawesville, Kentucky 42348
270-927-6762**



**Parent/Student Handbook
2022-2023**

South Hancock Elementary and the Hancock County Board of Education are equal opportunity employers. The school and the board do not discriminate in employment practices or educational opportunities.

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Faculty and Staff
South Hancock Elementary

Jennifer Howe	Principal
Fahlin Anderson	Guidance Counselor
Jenae Blake	Secretary
Karrie Smith	Nurse
Jamie Stephens	Family Resource
Tabitha Lucas	SHES Gap Coordinator
Briana Pulliam	District IMSE Reading Specialist
Meredith Hayden	Preschool
Malena Dejarnette	Primary-K
Kira Hesse	Primary-K/1
Betty Jane Mitchell	Primary-1
Molly White	Primary-1
Kim Porter	Primary-2
Cassey Baker	Primary-2/3
Tiffany Tindle	Intermediate-3/4
Marissa Payne	Intermediate-3
Kim Kruse	Intermediate-4
Tabitha Mattingly	Intermediate-5
Amy Carmon	Resource-Special Education
Cassi Payne	Resource-Special Education

School Resource Officer

Mark Powers	SRO
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Itinerant Teachers

Kyle Hobbs	P.E.
Amy Jackson	Music/Reading -Literacy Intervention
Rebecca Evans	Library
Shayla Pierrard	Art
Amanda Beshear	Speech /Language
Christy Roberts	Speech/Language

Staff

Roxanne Richards	Instructional Assistant/Office
Lorie Huff	Instructional Assistant
Jessica Burks	Instruction Assistant
Stacy Morris	Instructional Assistant
Lyndsay Clark	Instructional Assistant
Samantha Eckles	Instructional Assistant
Cindy Thorp	Tech Coordinator
Cheryl Powers	Instructional Assistant II-Resource
Megan Jackson	Instructional Assistant II-Resource
Kristen Ford	Instructional Assistant II-Resource
Lisha Williamson	TI Instructional Asst-Interventions
Maika Veach	Cafeteria Staff
Natasha Jarboe	Cafeteria Staff
Shelly McManaway	Cafeteria Staff
Ashley Miller	Cafeteria Staff
Tina Connor	Custodian
	Custodian
Bonnie Young	Preschool Instructional Assistant
Dee Carter	Afterschool Director

22-23 S.B.D.M. Members

Jennifer Howe	Chairperson
Betty Jane Mitchell	Teacher
Tabitha Lucas	Teacher
Fahlin Anderson	Teacher
Savannah Pryor	Parent
Keisha Smith	Parent

South Hancock is a MTSS/PBIS school which means we model and implement Multi-Tiered Intervention Supports that include Positive Behavior Interventions and Supports for our students. Part of this includes developing consistent expectations for all students and staff as we work together to provide the best learning experience possible. Below are the expectations that we have for all members of our school community:

Show Kindness

Take Responsibility

Act Safely

Respect Yourself and Others

A. NON-DISCRIMINATION STATEMENT

The South Hancock Elementary School does not discriminate on the basis of sex in employment, educational programs or activities that it operates, and is required by Title IX, of the Educational Amendments of 1972 (P.L. 92-318), not to discriminate in such a manner. Further, the South Hancock School does not discriminate on the basis of handicap, in treatment, admission, of access to, or employment in, its programs or activities as required by the Rehabilitation Act of 1973 (P.L. 93-112), as amended in Section 504, nor does the South Hancock School discriminate on the basis of race, color, national origin, as required by Title VI, of the Civil Rights Acts of 1964, nor does the South Hancock School discriminate on the basis of age, religion, or marital status

B. STUDENT GRIEVANCE PROCEDURE

Students who feel they have been discriminated against or denied an opportunity because of their race, color, national origin, age, religion, marital status, sex, or handicap in an educational program and/or activities have the right to file an informal and/or formal grievance as follows. This process is conducted through the Title IX, Title VI, and Section 504 Coordinator. This person in our school system is:

Name: Aleta Sisk

Home Phone: 270-922-0627

Address: 1295 Morton Lane
Lewisport, Ky

Work Phone: 270-927-6914

***Step 1:** If a student feels he/she has been discriminated against, the student should first bring the problem to the attention of the coordinator (listed above) within five (5) school days of the knowledge or alleged cause for grievance occurs.

***Step 2:** The student, coordinator and others involved will work informally to negotiate a solution within five (5) school days.

***Step 3:** If the grievance cannot be satisfactorily resolved working informally, the student may want to proceed to file a formal grievance.

C. FORMAL GRIEVANCE PROCEDURE

***Step 1:** A grievance shall be filed in writing with the Title IX, Title VI, and Section 504 Coordinator within fifteen (15) school days of the knowledge or alleged cause. The student shall set forth in writing the nature of the violation, the dates it occurred, and be signed by the student making the complaint.

Response: The designated Title IX, Title VI, and Section 504 Coordinator shall notify the student in writing within five (5) school days from the date of the written notice what (if any) action was /or will be taken.

Note: If the coordinator does not resolve the complaint to satisfaction of the student, the student may appeal to the next step.

***Step 2:** The student may appeal in writing to the school principal within five (5) school days of the date of the coordinator response in *Step 1*. This written notice must contain all written information from the student and the coordinator response.

Response: The principal of the school will notify the complainant in writing within five (5) school days from the date of the appeal as to what action was/or will be taken.

***Step 3:** If the student is not satisfied with the action taken by the school principal in *Step 2*, the student may notify in writing within five (5) school days of response, the regional director, (Vocational Education or Technical School), or the local Superintendent of Schools (regular student). This written notice must identify the grievance, dates, all written information and responses from all previous steps.

Response: The regional director of superintendent of the local schools will notify the complainant in writing within twenty (20) school days of the date of the appeal letter in *Step 3* as to what action was/or will be taken.

***Step 4:** In the event that the complainant is still not satisfied with the action taken, the complainant may write, within five (5) days of the last response to the office for Civil Rights, U.S. Department of Education, 101 Marietta Tower, Suite 280, Atlanta, GA 30323.

Note: If appeals are not made it is assumed the decision at that level is accepted.

If a student has a complaint other than discrimination based on the above items, you would follow the procedure identified above except for contacting the office for Civil Rights.

Students who feel they have been discriminated against or denied an opportunity because of their RACE, COLOR, NATIONAL ORIGIN, AGE, RELIGION, MARITAL STATUS, SEX, or HANDICAP in an educational program and/or activities have the right to file a grievance. This process is conducted through the Title IX, Title VI, and Section 504 Coordinator. A copy of the grievance procedure form is on the bulletin board at South Hancock School.

D. ANNUAL NOTIFICATION OF PARENTS

In accordance with the Family Education Rights and Privacy Act, parents shall have the right to inspect and review all education records relating to their child by making a request to the principal of each school or designated official. This right shall be passed on to the student at age 18.

Written policies have been developed which describe the types and locations of these records and the specific procedures available to parents for the review of records, the amendment of or hearing concerning education records believed to be inaccurate, misleading, or otherwise in violation of the privacy or other rights of the child, and for the disclosure and destruction of records. Copies of these policies and procedures may be obtained upon request from the office of the principal or the superintendent.

In accordance with federal regulations concerning the release or transfer of educational records, it is the policy of this school district to forward education records on request to a school in which a student seeks or intends to enroll. Parents may obtain upon request, copies of the records transferred and an opportunity for a hearing. Directory information may be released by the schools on individual students unless specific instructions not to do so are presented to the principal or superintendent in writing by the parents of a student on or before September 30th of each year. Directory information shall include the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent institution attended.

Parents shall have the right to file complaints to the Family Education Rights and Privacy Act concerning any alleged failures of the district to comply with this act.

Parents of a child who has graduated or otherwise left the district and who was formerly enrolled in a program for exceptional children may request the destruction of any personally identifiable information in the education record of their child which was collected, maintained, or used for the identification, evaluation, or placement of the

exceptional child. Such requests should be addressed in writing to the principal or superintendent.

E. ENTRANCE REQUIREMENTS

- * Entry-level students must be five (5) years of age on or before **August 1** to be eligible.
- * Students or parents must present a birth certificate, immunization certificate, vision and dental screening and a physical form upon enrollment. All out of state transfers must have information placed on Kentucky forms. New immunization forms are to be sent to the school when they are updated. We would also like to request a copy of the child's social security card.
- * **The Hancock County School system requires a court custody or guardianship paper if a child does not live with both natural parents.**

F. SCHOOL HOURS

The opening time for South Hancock is **7:15 a.m.** Due to liability implications students are not to arrive prior to this time. The certified staff arrives for bus duty at 7:15 am. **Non-elementary students who arrive at South at 7:15 am are to wait at the front of the school for the bus to arrive.** Student dismissal will begin at 3:15pm, starting with car riders. The closing time for South Hancock is **3:40 p.m.** and the school will not be responsible for students who remain after this time unless they are in a supervised school activity such as Afterschool or a club that may be meeting. **If you feel that there may be times that you will need the assistance of Afterschool at any point during the year, please sign up to register your child(ren) for this paid service before the school year begins.**

G. STUDENT LUNCHES AND BREAKFAST

For the 2022-2023 school year, our HCPS Food Service team will no longer be able to serve free meals to all HCPS students through the USDA's NSLP Seamless Summer Option (SSO). However, South Hancock participates in the Federal Free/Reduced lunch program. All Parents/Guardians are asked to complete the free/reduced meal application, as it provides benefits to families through reduced or waived fees as well as the eligibility to receive more scholarship opportunities for services such as Afterschool. The South Hancock Elementary School will once again be offering the offer versus serve lunch program. The cashier cannot take an adult meal off of a student's account. If parents do not want their child/children to purchase extras, they need to explain this to their child. Cashiers can put a note on the child's account if necessary. South Hancock uses a computerized pre-pay program should a child choose to have money in their account for extra food. Students will enter their four digit number to access their account. Parents may deposit whatever amount they wish for a student to receive extras. If a student does not have money in their account they will not be able to

receive extras that would be in addition to their school meal. **Parents should monitor the amount in their child's account should they choose to send money for extras.**

Menus will be sent home for the year and posted on the school website listing the planned meals for the rotation cycle. Changes will be made only as necessary and usually as a result of supply problems.

If you are bringing lunch from home, we highly encourage you to pack healthy choices for your child. Due to student food allergies, we do not allow students to share food brought from home. We want to be preventative and avoid the possibility of any health or medical emergencies with our students.

Commercially prepared foods brought for student and adult consumption during lunch shall be delivered in a non-identifiable container such as a lunch box or brown bag. Carbonated beverages are not to be brought to school for lunch. (Board Policy 07.111)

H. ACHIEVEMENT TESTING

State tests will be administered at grades three, four and five. Local achievement testing will be administered to students at all levels. These scores will be sent home, when they arrive, after each administration. Teachers will invite parents to conferences to explain the results.

The results of the state tests will be available for parents to view in October or later of the following school year. Teachers will assist in the explanation of the scores if you so desire.

I. VOLUNTEER PROGRAM

***Our Volunteer Program has been revised to offer the best opportunity for our staff and students to benefit from our awesome community members that may volunteer their services. South Hancock will be hosting monthly workshops that volunteers will be able to sign up for to assist teachers and staff with needed tasks, materials, or activities. The scheduled dates for these workshops will be available before the start of the school year. We look forward to having our friends and family members back in the building to support our staff in preparing for instructional and fun activities on these scheduled days.

J. AWARDS

Awards are given throughout the year for achievement in various classes. South Hancock presents awards to fifth graders at the end of the year. Specific content and character awards (Student of the Month, Honor Roll, Attendance, AR, etc.) may be presented throughout the year to all grade level students.

K. STUDENT ACCIDENT/ ILLNESS AT SCHOOL

The school nurse/tech will notify parents in case of student illness. The first five student absences will be excused with a parent call in or note. After that, Only students released for illness by the nurse at school or seen by a doctor's office, with a note, will have an excused absence. The completion of the online registration information gives the school the authority to seek medical assistance in the event a child is injured. It also gives the school the needed emergency contacts. Please carefully complete this portion of the online registration. Parents should make the school aware of any health conditions or limitations with the online registration. Parents will be notified of accidents in accordance with their requests through online registration paperwork.

L. MEDICATIONS

The school nurse is based at our school full-time and requires completion of all health related information through the online registration forms. Please remember that all medication for students should be in the original container or bottle if brought into the school. Medication should be brought in by parents or guardians and given to the school nurse/tech in the office. **Students do not transport medication to school.**

M. CONTAGIOUS DISEASE AND PARASITES

No student with a known contagious disease or parasite will be allowed to attend school. The school will send home any student who has a contagious disease or parasite so that they may receive treatment. District Head Lice policy available upon request.

N. STUDENT INSURANCE

Student accident insurance is available to families who desire coverage from a private carrier selected by the Hancock County Board of Education. If you have health insurance, this is a secondary policy that covers the medical cost of any school related accident after your primary insurance has paid.

O. STUDENT PERSONAL ITEMS

Students must assume responsibility for their own personal items, including clothing and/or phones. **Parents should mark such items as shoes and jackets with their child's name.** Students should not bring large sums of money to school. The school reserves the right to take and hold personal items of students that are misused or interfere with the instructional program. No personal items may be brought to school to be sold to other students. Toys and games may be brought only with the permission of the classroom teacher for special circumstances. If a child must bring a cell phone, all cell phones must be turned off and turned into the office upon entering the school. **If a child does not turn in their phone and has it out in any area of the school, it will be placed in the office for parent pick up only.**

P. TRANSPORTED AND NON-TRANSPORTED

Transported Students

Students transported by the Hancock County School buses will load and unload to and from buses directly in front of the school. A certified person is to be present before students are loaded and unloaded. No cars are to enter this bus loading and unloading zone during arrival/dismissal times which would be from 7:15am-8:00am and 3:00pm-3:45pm

Non-Transported Students

Students who are transported by parents are to be **dropped off and** picked up at the gym door at the back of the building. The drop off/pick up door is marked with a sign. The drive circles the back parking lot and parents are able to drop off/ pick up their child at the designated area (back gym door) without leaving their car. Car Drop off begins at **7:15 am** and Car Rider pick up begins at **3:15 pm**. Parents will be given number identification car tags that allow the school to identify persons authorized to pick up students. If someone other than the parent is picking up a student, they must be authorized by the parent by being listed in the student's Infinite Campus contact list at registration or updated later in the year as necessary. **If you do not have your car rider tag, we will ask that you park and check your child out from the front office or principal. This is to ensure the safety of your child and prevent them from being picked up by unauthorized persons.**

In the mornings, if a parent needs to walk their child into school due to dropping an item off to the office, they are to park at the north end of the building, check in at the office and walk their child into the school. Because of the traffic flow, students should not walk by themselves across the drive.

AS A HEALTH AND SAFETY PRECAUTION, STUDENTS WILL ARRIVE AND WILL BE DISMISSED TO EXIT AT THE BUS OR CAR RIDER DOOR. VISITORS WILL NOT BE ALLOWED TO GO TO THE CLASSROOM TO DROP OFF OR PICK UP A STUDENT. PARENTS AND GUARDIANS WILL ONLY BE ALLOWED TO ENTER BEYOND THE OFFICE IF THERE IS A PRIOR MADE APPOINTMENT, MEETING, OR MEDICAL CONCERN. The Office will call students from the classroom when a parent arrives to check a student out.

Q. TEXTBOOKS

Student textbooks are the property of the State Of Kentucky and are loaned to students for use. Parents must sign a receipt form while their child is using books. Lost or damaged books may result in a replacement fee being charged to parents. Transfer students leaving the school should return books and materials.

R. VISITORS AT SCHOOL

This guideline is revised upon on direction from the state and district:

Although we love our parents and visitors, due to current health and safety concerns, the school will not be able to accept visitors. If visitors have an appointment, or are invited to the building, they must sign in with their driver's license at the office and receive a name badge to go beyond the office. Again, visitors who have a prior appointment, or have been contacted for a specific student need will be able to sign in. The school may also have scheduled events that will allow school visitors during or after school hours. These dates will be announced when scheduled. All doors remain locked to protect the health and safety of our students and staff. All possible visitors must enter at the front doors. They will be asked to press the intercom located to the right of the doors. Visitors will be verbally greeted by office staff and asked their reason for their visit. Upon this interchange, office staff will be able to grant entry to visitors. (The office staff reserves the right to not let a visitor enter the building if they perceive the visit to negatively impact the health and safety of students and staff.)

See board policy 10.5.AP.1

PARENT/TEACHER CONFERENCE

Any conference with teachers should be by appointment so that they may be scheduled during planning periods or after school, to cause minimal disruption of classes. Teachers are asked to have parents sign a form when conferences occur. **Teachers are to have conferences with each parent, so please assist them with scheduling. These can be completed virtually. Teachers will contact parents for a conference at the end of the first quarter.**

T. REPORTING

Report cards are issued every nine weeks. Parents may schedule their conference with the teacher by calling the school at 927-6762. Teachers will send notes home or mid-term reports to keep parents up to date on student progress. Teachers will schedule a conference to meet with parents. Parents will be asked to sign each time they conference with a teacher.

U. DISCIPLINE

The South Hancock Discipline Behavior Plan will utilize PBIS strategies to promote a consistent plan to address behavior, consequences, and rewards. It also provides for individual discipline or consequences. Our school uses the "LEADER LADDER" for promoting leadership decisions. Each classroom will have a positive behavior plan that

the teacher will explain to parents in writing. Rewards and consequences are handled in each classroom, as well as through the office. Teachers will communicate specific information with parents. South Hancock utilizes a behavior matrix that identifies examples of specific behaviors that will result in consequences designed to “reteach” positive behavior expectations. If a negative behavior continues, an office referral will be completed and sent to the office with the student. South Hancock utilizes the Multi-Tiered System of Supports to promote positive expectations and behaviors in the school setting for both adults and students.

The school council has mandated 15 minutes of exercise per day based on KDE requirements. Any time lost due to disciplinary measures will not be part of this time. Students may be asked to walk during this time to meet this requirement.

V. HOMEWORK

The South Hancock School considers homework to be an integral part of the learning process. A copy of the Homework Policy will be sent home at a later date by each classroom. A reasonable amount of homework can be expected at any grade level. Homework is to be a positive support of the learning process. If you feel that it has become a burden to your child, please schedule a conference with your child’s teacher to discuss this matter. The school will furnish every third, fourth and fifth grade student with an Agenda assignment book. This book will be used by students to record assignments daily. If problems occur with homework, parents and teachers will sign daily as a method of communication. The school will furnish only one copy. If a student loses a copy, they will be charged \$4.00 for a new one.

W. RELEASE OF STUDENTS

All students will be expected to return home to the same residence from which they arrived unless parents/ guardians send a note indicating otherwise. All notes must come to the office and students will be given the official office note. **If you are picking your child up at school prior to 3:15 pm or bringing them in after 8:15am, they must sign in/out at the office.** Teachers will not accept or release the child without a release form from the office. Generally, the school must allow either parent to pick a child up at school unless there is a court order or degree limiting rights of certain parties. If you have such a document, the school needs a copy to keep on file in the office. The school emergency card asks for specific names of persons who have permission to pick a child up from school. **If you plan for someone other than those listed to pick up your child, you must notify the school in advance of their arrival.**

STUDENTS WHO DO NOT HAVE ALTERNATE PERSONS LISTED in Infinite Campus OR DO NOT HAVE A CARD RETURNED TO SCHOOL, WILL RIDE THE BUS HOME UNLESS THE

PARENT NOTIFIED THE SCHOOL FOR EACH DESTINATION CHANGE. Please ensure that all adults who may possibly pick up your child are listed in Infinite Campus during registration, or when needed during the year.

THE PERSON PICKING UP THE CHILD (PARENT OR OTHER ADULT) MUST PRESENT A DRIVER'S LICENSE FOR IDENTIFICATION PURPOSES.

X. DRESS CODE

The dress code applies to all staff, teachers, and volunteers when they are serving at school.

South Hancock feels that parents can make a decision concerning appropriate attire for school. However, if a student does wear attire that is deemed inappropriate or that may interfere with instruction, they may be asked not to wear the item to school again. We may also ask them to change at school.

Tobacco or liquor logos on clothing or other items are not allowed. For safety reasons **Flip-flops or sandals should not be worn when the students have P.E. or when they play outside on the playground. Only tennis shoes will be allowed when students play on the gym floor. Please send a pair in their backpack so they will always be prepared.** South Hancock will follow the Hancock County Dress Code:

- A. Students' dress and grooming shall be neat and clean.
- B. Shoes shall be worn (S.H. specifics listed above)
- C. No exposed midriffs or underwear.
- D. No see through garments shall be worn without proper undergarments. This includes garments with large-cut arm holes.
- E. Appropriate shorts, skirts and dress may be worn. (South Hancock- finger tip length) Principals shall have the discretion to approve the appropriateness of these items.
- F. No clothing shall be worn that displays profanity, suggestive or negative phrases, alcohol, or drug advertisements.
- G. Head apparel (hats, etc) and sunglasses shall not be worn inside the building during school except for special occasions as deemed by the principal.

Y. TELEPHONE USE

Students will not be called to the phone except in an emergency. Parent calls to teachers and staff should occur during planning times. The office staff will take a message for a call back. Student calls home will be limited since it is a disruption to class. **Parents should call with their messages/transportation changes before 1:00pm to ensure time to deliver the message to the student. The school will not be responsible for lost, damaged, stolen, or any other problems associated with devices brought by the student. If a student brings a cell phone to school it must be turned in**

to the office upon arrival and picked up by the student at dismissal. This is to avoid any possible disruptions during the school hours.

Z. SCHOOL CLOSING

Reports on emergency school closings due to weather conditions are given on radio stations and TV stations. School Messenger in Infinite Campus is also used to notify parents who have a telephone number listed with the school. If you need your number added to the list, please call the office as we send out group texts, emails, and phone calls for important news.

AA. SCHOOL PARTY INFORMATION

These guidelines have been revised upon direction from the state and district guidelines to protect the health and safety of students and staff.

The South Hancock School Council has adopted a policy that “home baked” goods may not be served to students at South Hancock.

The South Hancock School Council has adopted a policy that all school wide class parties shall follow procedures established by the council.

Procedures revised by school council on July 11, 2011. **However, opportunities for these holiday classroom parties will be communicated as they occur.**

****To protect the health and safety of all students and staff, including those with allergies, South will no longer host individual birthday parties in the classroom for each student when requested by parents. However, South will recognize student birthdays with a special treat on a specified day for all student birthdays in that month during a lunch period.**

BB. ATTENDANCE

Attendance is essential to academic achievement. Students are required to attend regularly and punctually at the school in which they are enrolled. Any pupil who has been absent from school, for three (3) consecutive days or more, without a valid excuse is truant. A pupil who has been reported as a truant two (2) or more times is a habitual truant (KRS 159.150) and will be referred to the Director of Pupil Personnel.

The Hancock County Board of Education has a policy that determines if an absence from school is excused or unexcused. An absence from school shall be classified as excused if it results from:

1. Illness
1. Orders of the court
2. Death or severe illness in the immediate family

3. Approved school activities
4. If the student is released by the nurse at school due to illness that would prevent them from remaining at school.

Other activities approved in advance by the school attendance committee.

Students should not be absent for a full day if it is only necessary to be absent for a half-day. Example: Doctor, Dentist Appointment, Court appearance.

Please see page at the end of the packet for detailed school information about attendance..

Excessive absences may require the parent/guardian to meet with our school committee

Procedure for the Parent/Guardian to follow when his/her child is absent.

1. The parent/guardian who has legal custody of the student shall call the school after 7:15 a.m. and give the reason for the absence. Upon return to school, if a student has a doctor's statement, this will need to be turned into the office.
1. If after two (2) days the parent/guardian who has legal custody of the student has not contacted the school in reference to student absence or absences, the Director of Student Services will be contacted.

According to State attendance procedures, a child will be considered tardy if they arrive after 8:15 am or leave anytime prior to 3:15 pm.

Students are always encouraged to have good attendance at school. It is important for a child to be at school for continued learning. We do understand that there are circumstances that will cause a child to miss a day at school. Below, you will find information about some basic procedures for attendance.

You are allowed 5 parent excuses per year.

Please see the following guidelines on unexcused absences below:

After the 3rd unexcused absence: Letter sent to notify parents of school truancy.

After the 4th unexcused absence: Letter sent to parents from the Director of Student Services

After the 5th unexcused absence: Phone call from the principal or principal designee

After the 6th unexcused absence: Director of Student Services notified of attendance issues.

After 7 or more unexcused absences: Possible meeting with School Diversion Team members to address attendance issues.

South Hancock Elementary
2022-2023 Title I Compact

***Please return this entire completed page to school office.**

WE KNOW THAT STUDENTS LEARN BEST WHEN EVERYONE WORKS TOGETHER
TO ENCOURAGE LEARNING

STUDENT GOALS:

- I will attend school regularly and be on time.
- I will do my best in class and on my school work.
- I will ask for help when I don't understand something.
- I will keep a positive attitude towards self, others, school, and learning.
- I will discuss with my parents what I am learning about in school.
- I will read frequently at home.
- Other _____

Student Signature: _____

PARENT/GUARDIAN GOALS:

- I will ensure that my child attends school regularly and is on time.
- I will provide enough time and an environment at home that allows my child to complete school work and/or study at home.
- I will encourage my child to do his/her best work.
- I will be aware of my child's progress by attending conferences and requested meetings, monitoring homework, checking school work and communicating with school staff.
- I will reinforce to my child the importance of respect for self and others.
- Other _____

Parent/Guardian Signature: _____

TEACHER GOALS:

- I will be a positive role model.
- I will provide a positive learning environment that builds self-esteem and academic knowledge where students can be successful.
- I will maintain high expectations for the students and myself.
- I will communicate and work with families to support student learning.
- I will show respect to parents, students, and family members.
- I will encourage good reading habits and study skills.
- Other _____

Teacher Signature _____

Parent/Student Handbook

***Please return this entire completed page to the school office.**

The Parent/Student Handbook can be found on South Hancock's website under school forms.

- o Please check here if you need a hard copy of the book before signing this sheet. Name _____

Name of Student _____ Teacher _____

I have read and understand:

- The Attendance Policy of South Hancock School
- The Parent/Student Handbook of South Hancock School

Parent/Guardian Signature _____ Date _____